



GLPA POLICY ON DIGITAL MEDIA DISTRIBUTION

- GLPA is happy to distribute digital media to its members for use in their domes. This may take the form of still images, DVDs, video clips, fulldome clips, digital models, or entire fulldome shows.
- The persons or institutions supplying the media will retain ownership of the media, but grants GLPA permission to distribute to its members. GLPA will provide the storage of the digital media.
- GLPA will *only* charge a fee to interested planetaria to cover duplication, shipping, and any other costs incurred. No money will be returned to the supplier of the media.
- Before any distribution is done, the media in question will be reviewed by an ad hoc GLPA committee to ensure the media is consistent with GLPA by-laws, position statements, and policies. GLPA reserves the right to refuse any media if the content is questionable.
- Fulldome shows and clips should be provided on an external hard drive containing dome master files. GLPA does not provide slicing or encoding of dome masters. If possible, the supplier should provide a trailer (or link to a trailer) so interested parties could preview the materials.
- GLPA will provide the appropriate license when the media is distributed.
- Planetarians purchasing said media may use the media in their domes however they please with the exception of complete fulldome programs.
- Address any questions to the GLPA A/V curator at dleake@parkland.edu or (217) 351-2567.